

# Warren County Board of Supervisors

## RESOLUTION NO. 729 OF 2011

**Resolution introduced by Supervisors Conover, Kenny, VanNess, Belden, Goodspeed, Sokol, Merlino, Taylor and Strainer**

### **AUTHORIZING ASSISTANT TO THE COUNTY ADMINISTRATOR TO ENROLL IN JOB-RELATED COURSE**

WHEREAS, the Assistant to the County Administrator, JoAnn McKinstry, has submitted an Application for Approval of Enrollment in a Job-Related Course by Employee, for a course given through Empire State College for the term of January 17, 2012 through April 27, 2012, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves JoAnn McKinstry's enrollment in the following course for the following term and amount, which approval for the employee shall be contingent upon continued employment with Warren County, for the periods set forth below and upon completion of said course with a grade of "C" or better:

<b>COURSE &amp; COLLEGE</b>	<b>TERM</b>	<b>REIMBURSABLE AMOUNT (NOT TO EXCEED)</b>
"Citizens Participation in the Political Process" at Empire State College	January 17, 2012 to April 27, 2012	\$560.00
TOTAL NOT TO EXCEED		\$560.00

and be it further

RESOLVED, that JoAnn McKinstry shall be reimbursed for fifty percent (50%) of the textbooks needed for the above course and associated course fees, if any, upon the submission of vouchers with receipts verifying costs of same, and be it further

RESOLVED, that the funds for the above reimbursement shall be expended from Budget Code A.1011 444 Administrative & Fiscal Services - Travel/Education/Conference.